Posted by Uxbridge Town Clerk

Y Meeting



Do Not Write in this Space

JAN 5'16 PH 4:00

		X Meeting	Cancellation	
	Board or Commission Meeting Date	Pout Pond Recreation Committee Tuesday, January 12th 2016	Time <u>6:30pm</u>	
	Place	Board of Selectman room, Uxbridge Town Hall		
	Authorized Signature			
— [,] І.	Call to Order			
11.	Old Business			
	·			
Шſ.	New Business	Review/Approve PPRC meeting minutes		
		Financials update PPRC Annual Report		
		Any other business whi	ch may lawfully come before the Pout Pond Recreation	
			Committee	
IV.	Executive Session			
۷.	Adjournment			

Meeting Postings:

- * Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's, Sunday's and legal holidays, except in emergencies.
- "Emergency" is a sudden, generally unexpected occurance or set of circumstances demanding immediate action.
- In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting
- Notice must include date, time and place of meeting
- Must include listing of topics the chair reasonably anticipates will be discussed at the meeting
- Topics must give enough specificity so that the public will understand what will be discussed
- Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting
- Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair